

Choice & Consequence
2nd Quarter minutes
May 19, 2010
Monte Cristo Room
Providence Pacific Campus
916 Pacific Ave., Everett, WA

Present- Colleen Williams, Emi McElroy, Molly Ryan, Sandra Olson, Kathy Ketchum, Mary Lou Hoidal, Pam Graham

Absent- T.J. Larrick, Deborah Parker, Barbara Otonicar

- A. Meeting was called to order at 6:37 pm. Teleconference was disconnected at 6:39 because of no incoming calls. February meeting minutes were reviewed. Molly moved to accept minutes, Emi seconded.
- B. Treasurer report
- a. Grants status and pending requests
 - i. Glasko-Smith Kline-Denied
 - ii. Nysether-\$10k pending
 - iii. Hazel Miller Foundation-Denied
 - iv. Pfizer-will resubmit in July for \$20k
 - v. Shell Oil-pending
 - vi. Coca Cola-Denied
 - vii. Healthy Estate-did not get invited to apply
 - viii. Bill and Melinda Gates-\$150k letter of intent submitted
 - ix. PGCA-\$20k possible in November
 - x. Everett Clinic Foundation- \$18k will be submitted in July
 - xi. Providence General-\$15k submitted, should hear back in June
 - xii. Tulalip Tribes-\$15k submitted
 - xiii. Tesoro Oil-\$20k pending
 - xiv. CFC Combined Federal Campaign-Denied
 - xv. PUD and Snohomish Co. Employees accepted CC to workplace giving fund drive.
 - b. Profit loss report
 - i. Net loss of -\$6,039.11 from Jan 1, 2010-May 17, 2010
 - ii. \$13k in payments for services pending
 - c. Balance report
 - i. \$6,588.61 total liabilities and equity
 - d. Proposed budget
 - i. \$253k for 2010-2011
 - ii. CC needs to increase grant writing, fundraising and marketing to reach this budget goal.
 - iii. Molly gave a motion to accept this budget, Sandra gave the second.

- iv. A specific meeting for fundraising was proposed. Molly gave a motion to schedule a special fundraising meeting, Emi gave a second. Proposed meeting scheduled for June 22, 2010 at 6:00 pm. Molly will send out and email to the Board to verify a date and time before a place is reserved.
 - C. The Board Self-Assessment was emailed to Board members by Colleen. The Board is requested to complete assessment by Sept. 12, 2010 (the annual retreat).
 - D. Old Business
 - a. The Marysville School District gave approval for CC to conduct a 5 year study. Supporting teachers at Marysville Pilchuck H.S. will be contacted to do the pilot study. Lori Stollee, ESD 189, Prevention Dept. wrote a letter of collaboration and will provide 1000 free scantron forms and scanning.
 - b. Digital Signals-no update available. Tabled until Deborah is available to update.
 - c. Trademark Protection-Colleen has not heard back from WAACO attorney to questions from last meeting. She will attempt to contact him and update the board on the findings.
 - d. Logo and Web Design update-Designs were emailed to board members and reviewed at this meeting. Group C seems to be the overall choice. Colleen will discuss this with the advisor and class to determine making it our webpage with possible changes (such as a drop down menu).
 - e. ED Evaluation-Emi will get copies to Deborah so evaluations can be scored and shared with the Board.
 - E. Vote on Staff Salaries and Layoffs
 - a. Suggested the ED salary be decreased by \$10k effective September 1, 2010. This suggestion was tabled and will be discussed at the special fundraising meeting in June.
 - b. The idea of laying off CC employees was discussed. Temporary layoffs will begin June 1, 2010 and will continue until funding is available to start payroll or when school starts back up with paying customers. This would affect Colleen, Kathy and Marylou. Time will be volunteered for any paying events during this time. Mileage will not be reimbursed any longer due to the lack of funds and employees agree to deduct the unreimbursed mileage on their personal income taxes. Sandra gave the motion to temporarily lay off CC employees until funds are available. Emi seconded.
 - F. New Agenda Items
 - a. Annual Board retreat scheduled for September 12, 2010 at Lake Cavanaugh.
- Meeting was adjourned at 7:58.